

PLAI Congress 2018

GUIDELINES FOR REGISTRATION

All participants must register online at: <http://registration.plai.org.ph>

REGISTRATION FEES

| LIVE-IN RATE <i>(At Novotel Hotel only. Limited slots offered on discounted rates, double occupancy)</i> | |
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| Participant | Regular Rate <i>(Payment must be deposited on or before 31 October 2018)</i> |
| PLAI Member | P 14,000.00 |
| Non-PLAI Member | P 15,000.00 |
| <i>Inclusive of Novotel Hotel accommodation, double occupancy, 3 nights (20-22 November 2018), meals (3 lunches, 6 snacks, 1 fellowship dinner), Congress kit, and certificate</i> | |

| LIVE-OUT RATE <i>(Live-out participants shall be responsible in booking their own accommodations)</i> | | | |
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| Participant | Early-Bird Rate <i>(Payment must be deposited on or before 30 September 2018)</i> | Regular Rate <i>(Payment must be deposited from 01 October to 19 November 2018)</i> | Onsite Rate <i>(Payment made after 19 November 2018)</i> |
| PLAI Member | P 6,500.00 | P 7,500.00 | P 8,000.00 |
| Non-PLAI Member | P 7,000.00 | P 8,000.00 | P 8,500.00 |
| <i>Inclusive of meals (3 lunches, 6 snacks, 1 fellowship dinner), Congress kit, and certificate</i> | | | |
| Undergraduate Student <i>(Limited slots only)</i> | P 1,500.00 | | |
| <i>Inclusive of Congress kit, and certificate (No meals)</i> | | | |

PAYMENT

Payment must be deposited to any of the following:

1. BDO

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| Bank Name | BDO |
| Account Number | 451 000 1102 |
| Account Name | Philippine Librarians Association, Inc. |

2. Palawan Express Pera Padala

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|-------------------------------------|-----------------------------|
| Name of Courier | Palawan Express |
| Account Name (Receiver) | Ms. Rachel C. Alegre |
| Contact Number of Ms. Rachel Alegre | 0928-403-5227 |

- The participant must write legibly his/ her **full name** and **PRC license number** (for professional librarians) on the deposit slip.
 - **For BDO Transaction Slip:** write your name under PAYOR'S NAME and your PRC license number (for professional librarians) under REFERENCE NUMBER.
 - **For Palawan Express Pera Padala:** write your name under SENDER and your PRC license number (for professional librarians) at the upper most part of the Send Money (Padala) Form / top of "Palawan Express" area
- Deposit slip per participant should be scanned and uploaded upon registering online.
- Please bring the deposit slip (original or copy) during the registration on November 20.
- Group registration/payment is not allowed.

ADDITIONAL INSTRUCTIONS FOR PLAI MEMBERS

- To complete the registration process, please be guided that PLAI members must also upload the following:
 1. Copy of 2018 membership/annual dues payment receipt.

For lifetime members, please get a certification of lifetime membership from PLAI NBOT by sending an email thru plainbot2017@gmail.com

2. ID Picture (Passport size) for the PLAI ID
 - Size 1.8 inches x 1.4 inches OR 4.5cm x 3.5cm
 - White background
 - Taken in the last 6 months, without eyeglasses

CONFIRMATION

- When transaction is complete, each participant will be emailed with a barcode number confirming the online registration.
- You can print it out or save it on your phone (print or digital format). Present it on the day of the onsite registration as it will be your proof of your online registration.

- If not completed, you will be prompted through your e-mail to verify details of your registration.

OFFICIAL RECEIPT, CONGRESS KIT, AND PLAI ID ISSUANCE

- Official Receipt, Congress Kit, and PLAI ID will be issued onsite during the registration period which will start at 1:00 P.M. on November 20, 2018 for online registered participants.

PLAI MEMBERSHIP

- Membership fee shall be deposited separately from the PLAI Congress registration fee. You may get in touch with your Regional Council Officers regarding membership payment or you may do so during the Congress.
- PLAI continuing members shall pay the Membership Annual Due of P 300.00 for 2018.
- New members/ newly registered librarians should pay a one-time Membership Fee of P 500.00 and the PLAI Annual Due of P 300.00 for 2018 (Total of P 800.00)

OTHERS

- Live-out participants shall be responsible in booking their own accommodations.
- Group registration is discouraged. Payment must be accomplished per participant.
- Walk-in participants will be entertained only AFTER 4:00 PM on November 20, 2018.
- Seats are limited. Please note that the Congress Kit and PLAI ID are not guaranteed for walk-in participants.

CONTACT INFORMATION

For inquiries, interested attendees may send an e-mail to the PLAI 2017-18 National Board of Trustees at plaicongress@gmail.com or inquire with the following PLAI Officers:

| Area of Concern | Officer in-charge | Contact Details |
|-----------------------------------|---|---|
| General Concerns | Michael B. Pinto | (078) 8440539 michaeladdunpinto@gmail.com cc: plaicongress@gmail.com |
| General Concerns/ Program | Rhea Rowena U. Apolinario | (02) 9818500 loc. 2869 rhea@slis.upd.edu.ph cc: plaicongress@gmail.com |
| Invitation Speakers and Guests | Venus I. Guyos Carina C. Samaniego | (078) 8441822 loc. 300 venuspiarra@yahoo.com cc: plaicongress@gmail.com (02) 4266001 loc. 4172 carsamaniego@gmail.com cc: plaicongress@gmail.com |

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|---|--|---|
| Registration | Sharon Ma. S. Esposito-Betan | (02) 981-8500 loc. 3251, 3252, 3143, 3144 ssesposito@up.edu.ph cc: plaicongress@gmail.com |
| Accommodation | Gina G. Canceran | ggcanceran@up.edu.ph cc: plaicongress@gmail.com |
| Payment | Emma M. Rey | emmamrey@yahoo.com cc: plaicongress@gmail.com |
| Sponsorship | Martin Julius V. Perez | martinjuliusperez@gmail.com cc: plaicongress@gmail.com |
| Membership (Application or Renewal) | Contact your PLAI Regional Councils | |
| | <ul style="list-style-type: none"> National Capital Region Librarians Council (NCRLC) | Rhea Rowena Ubana Apolinario rhea@slis.upd.edu.ph cc plaicongress@gmail.com |
| | <ul style="list-style-type: none"> Southern Tagalog Region Librarians Council (STRLC) | Rene B. Manlangit rbmanlangit@yahoo.com cc plaicongress@gmail.com |
| | <ul style="list-style-type: none"> Negros Island Region Librarians Council (NIRLC) | Elisa Vinco Garcia lyzza_vinco@yahoo.com cc plaicongress@gmail.com |
| | <ul style="list-style-type: none"> Davao Region Librarians Council (DRLC) | Fretzie Alfaro Fajardo fajardofretzie@gmail.com cc plaicongress@gmail.com |
| | <ul style="list-style-type: none"> Ilocos Region Librarians Council (IRLC) | Ligaya Neri Caranay ligs99@yahoo.com cc plaicongress@gmail.com |
| | <ul style="list-style-type: none"> Cagayan Valley Region Librarians Council (CaVRCLC) | Betsie Manaligod dela Cruz betsie_mdc@yahoo.com cc plaicongress@gmail.com |
| | <ul style="list-style-type: none"> Central Luzon Region Librarians Council (CeLRLC) | Alvin L. Solitario alvin_solitario@yahoo.com alvin.solitario@gmail.com cc plaicongress@gmail.com |

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| | <ul style="list-style-type: none"> • Bicol Region Librarians Council (BRLC) | <p>Amy A. Alegre amyalegre414@gmail.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • Western Visayas Region Librarians Council (WVRLC) | <p>Christian George Acevedo cgfacevedo@gmail.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • Central Visayas Region Librarians Council (CeVRLC) | <p>Virginia Mollaneda vmollaneda@gmail.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • Eastern Visayas Region Librarians Council (EVRLC) | <p>Florita Cidro Cabato cabatoflorita@yahoo.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • Zamboanga Peninsula Region Librarians Council (ZPRLC) | <p>Elisa Leonardo Montecillo elisa_montecillo@yahoo.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • Northern Mindanao Region Librarians Council (NMRLC) | <p>Annabelle P. Acedera apacedera@yahoo.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • SOCCSKSARGEN Region Librarians Council | <p>Sandra Lyn Q. Quiñones sandrallynq2002@yahoo.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • Autonomous Region for Muslim Mindanao (ARMMLC) | <p>Roshen M. Lomocso rlomocso@gmail.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • CARAGA Region Librarians Council | <p>Mildred L. Monteclaro gagamildred1973@gmail.com cc plaicongress@gmail.com</p> |
| | <ul style="list-style-type: none"> • Cordillera Administrative Region Librarians Council (CARLC) | <p>Lauren Pelico Kipaan l.kipaan@bsu.edu.ph cc plaicongress@gmail.com</p> |

Requests for DepEd, CSC, PASUC, TESDA advisories/endorsements and CHED memo are being processed. PLAI Congress 2018 is also being applied for as a CPD Program.